



**DRAFT**  
**Virginia Aviation Board**  
**Workshop**  
**DECEMBER 9, 2003**

**MINUTES OF THE VIRGINIA AVIATION BOARD WORKSHOP MEETING – DECEMBER 9, 2003,  
2:00 P.M. AT THE DEPARTMENT OF GAME AND INLAND FISHERIES, 4010 WEST BROAD  
STREET, RICHMOND, VIRGINIA.**

**MEMBERS PRESENT**

Roger L. Oberndorf, Chairman  
John G. Dankos, Jr.  
Bob L. Johnson  
Robert H. Neitz  
Marianne M. Radcliff  
Dr. Alan L. Wagner  
Emmitt F. Yeary  
William J. Kehoe

**OTHERS PRESENT**

Airport Managers and Sponsors, Department of Aviation staff, FAA staff, Consultants, Virginia Resources Authority staff

Chairman Oberndorf called the meeting to order.

The Chairman called on Jim Bland to discuss the Virginia Resources Authority Loan Program. Jim reviewed the coversheet used to summarize the VRA Revolving Loan Projects. This is a draft version and the Board members were asked to review and provide any changes. The term Endorse has replaced the term approved on the review sheet. Jim stated that Mr. Macfarlane would like to have a summary sheet of all previous loans for the Board members. Dr. Wagner suggested that the summary sheet contain a description of each project. Jim discussed the VRA Memorandum of Agreement (MOA), which shows the responsibilities of the DOAV, VRA and Board members.

The Chairman called on Cliff Burnette to make a presentation on VATSP Proposed Airports – A Status Report. Mr. Burnette provided the Board a PowerPoint Presentation (copy attached) and status report on all proposed and new airports listed in the VATSP system. After the presentation was completed, Mr. Burnette opened the floor to remarks. No remarks were made.

The Chairman called on Jim Bland to address the Lonesome Pine Airport Compliance (Update). There was a second letter drafted and sent to Mr. Wally Witt, Chairman, Cumberland's Airport Commission on October 30, 2003 directing the commission to resolve the existing problem with the Deed of Easement. No response was received. Jim Bland and Emmitt Yearly have talked several times with John Beall, Congressman Boucher's staff and Mr. Witt. Mr. Yearly is concerned that the same issue could arise at other airports in Virginia and would like to have some resolution to this problem with Lonesome Pine. Congressman Boucher's office will be setting up a meeting after the first of the year to again try to address Lonesome Pine Airport. Mr. Yearly wants the airports to realize that when funds are allocated, the airports need to be held accountable on the use of funds. Mr. Yearly suggested that the leases might need to be reviewed by DOAV and legal staff and the FAA. Mr. John Beall stated that section 5.1-40 of the Code of Virginia states that leases shall be approved by DOAV. The Chairman asked for an explanation of the difference between public and private airports in dealing with leases. Mr. Bob Neitz asked if action would be requested by the VAB at Wednesday's VAB meeting. The answer was no. Mr. Terry Page has provided the Cumberland's Airport Commission with examples of how other airports have resolved this type of issue. In conclusion, the ILS project will continue at the airport. The ALP is needed to address the issue of obstructions, etc. Mr. Yearly thanked Jim Bland, DOAV and the FAA for all their help on this issue.

Mike Swain was called on to address the Airport Projects and Resolutions. Mike passed out summary sheets to replace certain ones in board package. The memorandum has a TA for Bridgewater Air Park for Perimeter Fencing and over the last few Board meetings we have been trying to move these projects to the GA Airport Security Program and fund them under that program. Director Macfarlane has asked that the Board consider withdrawing this TA and move it to the GA Airport Security Program, which would free up the \$16,000.00 for another project. In order to use funds under the GA Airport Security Program an airport has to complete an audit and a security plan that have to be approved by DOAV. This has not been done by Bridgewater Air Park but Cliff Burnette has contacted them and they have no objections to doing so. This will be our recommendation for the Board tomorrow. If approved, the funds available in the General Aviation discretionary fund will be \$22,915.86. The result of approving this recommendation will be that the New River Valley Regional Airport "Obstruction Analysis Runway 6-24" project will be recommended for approval.

There is a new page for Stafford Airport, Region 3. Stafford had an existing TA for "T-Hangar #1 Site Preparation (Construction)" for \$185,000.00 that was six months old and not being used. DOAV had overlooked that a Project Agreement was executed for this project in September 2002. A Project Agreement permitted a sponsor to proceed with a project utilizing other resources while being reimbursed by DOAV upon allocation of CAF funds. The recommendation to the Board would be to approve a state fund amount of \$185,000.00 for the "T-Hangar #1 Site Preparation (Construction)" project. Allocate the current \$42,600.35 air carrier/reliever discretionary fund balance; Approve a change in scope of the existing \$122,400.00 "Terminal Building (Design) T.A. and; Give DOAV the authority to collect the remaining \$19,999.65 from miscellaneous funds returned to the air carrier/reliever discretionary fund. Mr. Johnson gave his thoughts on Stafford. He felt it was bad business but that he did not want to hurt Stafford Airport. Mr. Neitz, who represents Region 3, Stafford Airport also does not like having to change the scope of work but is glad to see progress continue at Stafford.

Jim Bland spoke on behalf of Director Macfarlane about the entrance to Hampton Roads Executive Airport being a safety issue. Jim passed snapshots out of the entrance to Hampton Roads for the VAB to review and stated he would be reporting more on this at tomorrow's meeting.

There will be a business dinner meeting from 6:00 – 8:30 pm at the 2300 Club.

With no further business, the meeting was adjourned.